

# **Environmental Policy** STATEMENT



SAVILLE GROUP

# Environmental Policy Statement

The Saville Group Limited trades as Saville Group. Saville Group is the parent company, and Sparq and Visavvi are the operating brands. Saville Group provides corporate leadership for the operating brands within the group. Saville Group steers the direction, sets the standards, fixes expectations and drives the momentum.

Through our specialist operating brands Sparq and Visavvi, we continue to redefine the audio visual industry to meet rapidly evolving business needs.

Sparq delivers extraordinary experiences through exceptional 360 technical event production; delivering stunning brand engagement. The Sparq mission is to push the boundaries of event technology and apply their unique brand of creativity to reinvent the world of live events.

Visavvi help clients to collaborate, making business more successful. The Visavvi mission is to make true global collaboration between individuals a reality. Their vision is to enable business people to communicate in ways that are natural, freeing and empowering. The letters in the Visavvi name echo their roots in AV but the strong guiding parental support of Saville Group frees them to reinvent the industry.

This policy is applicable to Saville Group and its operating brands Sparq, and Visavvi.

We are committed to reducing any negative impact our organisation may have on the surroundings in which it operates. Ultimate responsibility for establishing, implementing and monitoring the policy lies with the Directors of The Saville Group Limited, who will ensure the provision of adequate resources to facilitate a reduction in environmental impact facilitated through the following principles:

- Compliance with all applicable legal requirements and with other requirements to which Saville Group and its operating brands subscribe;
- Protection of the environment including waste management, energy management and the prevention of pollution;
- Setting and reviewing appropriate and realistic environmental objectives and targets;
- Continual improvement of environmental performance;
- Maintaining an environmental management system certified against ISO 14001:2015.

The following specific initiatives are used to reduce the environmental impact of our operations:

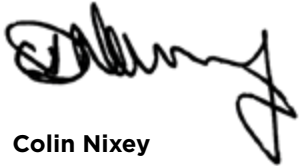
- Paper use arising from normal office activity – All staff are encouraged to use on-screen documents to minimise paper waste. Where practical, customer documents are emailed rather than printed;
- Office consumables – Use of consumables such as toner and ink is reduced by use of on-screen documents and by selection of efficient equipment. Used ink and toner cartridges are recycled;
- End of life electronic and electrical consumables – All single use batteries, projector lamps and fluorescent lamps are recycled when their use is exhausted;
- End of life electrical and electronic equipment – All waste electrical and electronic equipment that can no longer be used is recycled;
- Cardboard packaging – Incoming packaging material is re-used, as far as practical and possible, for outgoing deliveries. Unless specifically instructed otherwise, waste cardboard generated from our activities at clients' premises is taken from site for re-use or recycling. Unavoidable cardboard waste is recycled;
- Vehicle management – All company vehicles will be maintained per contract. Company vehicle fleet emissions are capped to reduce environmental impact and promote fuel efficiency;
- Business travel – Staff are encouraged to use available audio and video conferencing technologies to reduce the need to travel for business;
- Deliveries – Where possible, outgoing deliveries are consolidated to reduce journey numbers and transportation of partial loads. Use of regional operational sites reduces the need for long distance delivery trips.

This policy is communicated to all persons working for or on behalf of Saville Group and operating brands Sparq and Visavvi. This policy is freely available to the public via the company website.

This policy will be monitored to ensure that the objectives are achieved. It will be reviewed annually and, if necessary, revised sooner in the light of legislative or organisational changes.

The successful implementation of the policy requires total commitment at all levels of the organisation, please work with us to make Saville Group and operating brands Sparq and Visavvi an exemplar organisation.

Signed



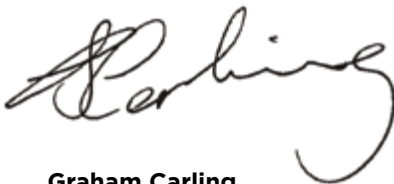
**Colin Nixey**  
Director

Signed



**Andy Dyson**  
Director

Signed



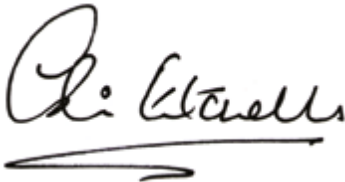
**Graham Carling**  
Director

Signed



**Ann Pickard**  
Director

Signed



**Colin Eтчells**  
Director

Adopted: 19 October 2020

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